



## **Mountsett Crematorium Joint Committee**

**Date**        **Friday 29 January 2016**  
**Time**        **2.00 pm**  
**Venue**       **Committee Room 1A, County Hall, Durham**

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### **Business**

#### **Part A**

**[Items during which the Press and Public are welcome to attend.  
Members of the Public can ask questions with the Chairman's  
agreement]**

1. Apologies for Absence
2. Minutes of the Meeting held on 25 September 2015 (Pages 1 - 6)
3. Declarations of Interest, if any.
4. Performance and Operational Report (Pages 7 - 24)  
Report of Bereavement Services Manager.
5. Financial Monitoring Report - Position at 31/12/15, with Projected  
Outturn at 31/03/16 (Pages 25 - 30)  
Joint Report of Corporate Director Neighbourhood Services and  
Corporate Director Resources and Treasurer to the Joint Committee.
6. Annual Review of the System of Internal Audit (Pages 31 - 36)  
Report of the Corporate Director Resources and Treasurer to the Joint  
Committee.
7. External Audit Arrangements 2015/16 (Pages 37 - 40)  
Joint Report of the Corporate Director Neighbourhood Services and  
Corporate Director Resources and Treasurer to the Joint Committee.
8. Provision of Support Services 2016/17 (Pages 41 - 54)  
Joint Report of the Corporate Director Neighbourhood Services and  
Corporate Director Resources and Treasurer to the Joint Committee.
9. Fees and Charges 2016/17 (Pages 55 - 60)  
Joint Report of the Corporate Director Neighbourhood Services and  
Corporate Director Resources and Treasurer to the Joint Committee

10. 2016/17 Revenue Budget (Pages 61 - 68)  
Joint Report of Corporate Director Neighbourhood Services and  
Corporate Director Resources and Treasurer to the Joint Committee.
11. Such other business as in the opinion of the Chairman of the meeting  
is of sufficient urgency to warrant consideration.

**Colette Longbottom**  
Head of Legal and Democratic Services

County Hall  
Durham  
21 January 2016

To: **The Members of the Mountsett Crematorium Joint Committee**

**Durham County Council:-**

Councillors: O Temple (Chairman), A Batey, K Dearden, C Hampson, I Jewell,  
O Milburn, T Nearney, M Plews and W Stelling

**Gateshead Council:**

Councillors K Dodds (Vice-Chairman), M Charlton, D Davidson, L Green,  
J Lee, M Ord and P Ronan

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**Contact: Lucy Gladders**

**Tel: 03000 269712**

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